

**Robert Scola ADR Services, P.A.**

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Miami, FL 33133

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Scola@robertscola-adr.com

Date

Sent via email to;

Attorney

Email:

Tel: (305)

Attorney

Email:

Tel: (305)

*Re: Engagement as Arbitrator*

Case No.:

AAA Case No.:

Dear Counsel:

This will confirm that your firms have engaged former United States District Court Judge Robert N. Scola, Jr. of Robert Scola ADR Services, P.A. to serve as your client's designated neutral arbitrator in the above-referenced arbitration matter.

Scola, through the P.A., charges \$1,500.00 per hour for all pre-final hearing and post-final hearing work. Invoices will be sent by the fifth (5th) of each month and are due in full by the twenty-fifth (25th) of each month. There is a flat fee for the final hearing of \$20,000 per day.

The P.A. has relied upon the Parties to provide it with the Parties' identities and has performed a computerized search of its records and those of Coffey Burlington using that information. Our search revealed no facts indicating a relationship between Scola or Coffey Burlington and the law firms representing the Parties and either Party that a reasonable person would consider likely to affect Scola's impartiality in proceeding as the designated neutral arbitrator in the dispute between the Parties. The Parties likewise agree they have performed computerized searches of their records and are not otherwise aware of any facts that would affect the

impartiality of Scola in serving as the designated neutral arbitrator in this engagement.

If either Party becomes aware of any contact or conflict that may be relevant, they are required to communicate this information to Scola and the other Party immediately. Failure to comply with this requirement shall result in a Party's waiver of their right to object to Scola's impartiality as the designated neutral arbitrator in this dispute.

The Parties acknowledge that Scola is not representing or counseling either Party, and that his sole charge in this engagement is to act as a neutral arbitrator.

I look forward to working with you toward an expeditious resolution of this dispute.

Sincerely,

Robert N. Scola, Jr.

AGREED AND ACCEPTED:

Law firm

By:

Name:

Title: Counsel for Claimant

Law firm

By:

Name:

Title: Counsel for Claimant